

Arlington Juvenile and Domestic Relations District Court Family Abuse Protective Order Filing Information

1. Where is the Court located?

Both Arlington Juvenile and Domestic Relations District Court and Court Services Unit are located at:

1425 N. Courthouse Road
Arlington, Virginia 22201

The Juvenile and Domestic Relations District Court courtroom is located on the 4th floor. The Intake and Adult Probation Unit of the Court Services Unit is located on the 4th floor in Suite 4300.

<http://maps.google.com/maps?ie=UTF8&q=1425+N.+Courthouse+Road+Arlington+VA&om=1&z=15&ll=38.8915,77.083597&spn=0.014564,0.053988&iwloc=addr>

If you are seeking a protective order against a person who is not a family or household member, please contact the General District Court Clerk's Office at 703-228-7900. They are located on the 2nd floor of the courthouse.

2. What are the driving directions to Arlington Juvenile and Domestic Relations District Court?

From the South:

Take 95 N
Merge onto 395 N at exit 170 A-B toward Washington
Take exit 8 A onto Washington Blvd/ VA 27 W toward Columbia Pike VA 244 –
Bear left onto the VA 27 ramp to Columbia Pike
After 1.2 miles take the US 50 E ramp to Washington
Bear right at Arlington Blvd. continue .6 mile
Take the ramp to Courthouse Road, bear left at N. Courthouse Road

From Fairfax:

Take Rte 50 East to the N. Courthouse Road Exit, turn left on Court House Road.

From Alexandria:

Take the George Washington Parkway North to US 50 West
Merge onto Arlington Blvd/US 50W
Take Court House Road Exit, turn right at Court House Road.

From Washington DC:

Take 395 S

Merge onto GW Pkwy (George Washington Parkway) N via exit 10 C to Arlington Cemetery
Take 50 West exit Merge onto Arlington Blvd/US 50 W
Take Court House Road Exit, turn right at Court House Road.

From the West:

Take I 66 East toward Washington
Take exit 72 Lee Hwy/US 29 to Spout Run Pkwy
Turn right at Lee Hwy/US 29 – continue for .7 mile
Turn right at N Veitch St.
Turn left at 15th St. N
Turn right at Courthouse Road

Google map link to 1425 N. Courthouse Road, Arlington, VA:

<http://maps.google.com/maps?ie=UTF8&q=1425+N.+Courthouse+Road+Arlington+VA&om=1&z=15&ll=38.8915,77.083597&spn=0.014564,0.053988&iwloc=addr>

To zoom in or out:

- Click on the up or down arrow in the upper left corner

To Navigate closer to the location of choice:

- Click and drag your mouse on the map

For Driving Directions:

- Under the address text box click on [Get Directions](#)
- Type your address or starting point in the empty text box
- Click the “Get Directions” button.

3. Where can I park?

It can be difficult to find parking around the Courthouse so please allow extra time if you are driving to the Courthouse.

There is a large metered lot directly across the street from the Courthouse on Courthouse Road. The meters take coins and credit cards at \$1.25 per hour and there is a limit of 4 hours for parking.

There is on street metered parking around the Courthouse but it is limited to 2 hours.

There are also several office buildings near the Courthouse that allow paid public parking.

4. What bus transportation is available to the Courthouse and at what cost?

ART 41 provides service between the Columbia Pike west area and the Clarendon and Court House areas. Stops include Greenbrier St., Columbia Pike at Dinwiddie St., the intersection of Columbia Pike and Glebe Road, Ballston

Common Mall, Clarendon Metrorail station, and Court House Metrorail station. Look for the green and gold signs at stops along the route. This bus runs every 20 minutes from 6:30 AM to 7 PM Monday through Friday.

ART 61 route serves the Ft. Myer Heights, Radnor Heights, Colonial Terrace, Colonial Village, and North Highland neighborhoods. Look for the green and white ART bus stop signs and climb aboard. This bus follows two loops, one clockwise and the other counter-clockwise, during weekday rush hours, 6-10 a.m. and 3-7 p.m.

ART 62 provides service between North Arlington and the Ballston and Court House Metro that is directly opposite the courthouse. Buses operate every 30 minutes during weekday rush hours, approximately 6:30 AM – 9 AM and 3 PM to 7 PM.

ART 77 is the route for anyone who wants a green, easy way to go directly between the Shirlington and Court House areas. Buses operate every 30 minutes Monday through Saturday, with key stops along the route including the Shirlington Bus Station, Walter Reed Drive, Sequoia Department of Human Services (DHS), Lyon Park and the Court House Metro station.

The fare for all ART buses is \$2.00 and exact change is required or you can use a SmarTrip card. For more information, go to <http://www.commuterpage.com/ART>

Metro buses 38, 4B and 4E serve the Courthouse.

5. What Metro stop serves the Courthouse?

Court House Station on the Orange Line serves the Courthouse. For more information go to www.wmata.com

The station is located directly across the street from the County Administration Complex. Take the exit marked for the AMC Theater. When you exit the station the Courthouse will be directly behind you across the parking lot.

6. What taxi service is available to the Courthouse?

Many taxi companies serve the Washington metropolitan area. There are cabstands around the Courthouse. For more information, go to: <http://commuterpage.com/taxi.htm>

Arlington taxi services include:

- **Arlington Yellow Cab**
24 Hour Dispatch: (703) 522-2222

Wheelchair accessible cabs are available with 3-hour advance request. Yellow Cab also honors [Senior/Disabled tickets](#).

- [Blue Top Cab](#)
24 Hour Dispatch: (703) 243-TAXI (8294)
Web: www.bluetop.com
Wheelchair accessible taxicabs are available by advance request.
- [Red Top Cab of Arlington](#)
24 Hour Dispatch: (703) 522-3333
TDD: (703) 522-3331
Wheelchair accessible taxicabs available upon request.
There are Senior/Disabled Discounted Tickets available from [CommuterDirect.com](#), or contact [The Commuter Store](#).

7. What should I wear to Court?

Appropriate and respectful attire is required.

8. What should I bring with me?

When filing a Protective Order, you should bring to Court the following information if available:

- a. Some form of Identification
- b. A Police Report Number if Charges were filed for Domestic Abuse
- c. A copy of your Emergency Protective Order if one was granted by the Magistrate.
- d. Your printed I-CAN! Virginia* paperwork
- e. Any possible current residential or work address for the other party so that he/she can be served with the preliminary protective order.
- f. Identifying information for the other party – social security number, date of birth, race, hair and eye color, weight, and height.
- g. Any other information you feel is relevant to the case.

*I-CAN! Virginia is an online forms completion program that will allow you to complete the paperwork necessary to ask the court for a protective order. I-CAN! Virginia is available in both English and Spanish and can be accessed at: <http://www.courts.state.va.us/courtadmin/aoc/judpln/programs/afapo/home.html>

9. What should I NOT bring with me?

The Court prohibits cell phones, cameras, video cameras or recording devices in the courthouse. Lockers are available to rent for a nominal fee in the lobby of the jail located across the courtyard from the courthouse.

The Court prohibits **ANYTHING that could be used as a weapon** including but not limited to: guns, knives, scissors, knitting needles, mace, aerosol canisters, razors, and other like sharp instruments.

As you enter the courthouse, you will go through a screening process conducted by a Sheriff's deputy. The process includes an x-ray screening of all cases, bags, and purses brought into the building as well as a "walk through" screening of people. Individuals refusing to be screened will be prohibited from entering the courthouse. Please do not bring any prohibited items with you.

There is no smoking in the courthouse.

Food and drink are prohibited in the courtrooms.

10. What days can I file for a Family Abuse Protective Order?

The Arlington Court Services Unit is open Monday through Friday from 8:30 AM until 4:00 PM, EXCEPT for Holidays. In bad weather, watch and listen for closings on the local news. If you are unsure, call the Court Service Unit at 703-228-4500.

11. How early can I arrive to file for a Family Abuse Protective Order?

You can arrive as early as 8:30 AM to file.

12. How late can I arrive to file for a Family Abuse Protective Order and have the petition reviewed the same day? (*A petition is a formal, written request asking the court to do something.*)

It is recommended that you come to the Court Service Unit prior to 3:00 PM so that you can have your petition filed and heard within the same day.

If your petition can not be considered on a particular day, you can go to the Arlington Magistrate's office, which is open 24 hours a day, 7 days a week, and seek an Emergency 72-hour Protective Order. The Magistrate's Office can be reached at 703-228-3962.

13. How long should I expect to spend at the Courthouse in order to file the petition for a Family Abuse Protective Order and have the petition heard the same day? (*A petition is a formal, written request asking the court to do something.*)

All efforts will be made to have your case processed and heard as soon as possible. It may take up to several hours to complete the paper work and have your case heard. If the court's morning docket is full, you may be asked to return for the 2 PM docket.

14. Where should I go after passing through the security check at the door?

You should go to the Intake Unit that is located on the 4th Floor of the Arlington Courthouse. (Room 4300) You will sign-in at the front desk and let the

administrative assistant know that you have completed the forms through ICAN and need to see an Intake Officer for processing.

15. How do I contact the Court for more information?

You can call the Arlington Court Intake Unit for more information at 703-228-4500 and ask for the Intake Officer “On-Call.” A court advocate is usually available to assist you with the petition, answer questions in reference to the Shelter Programs and will accompany you to Court if you wish. For more information about this service contact the Doorways Court Advocate at 703-228-3749 during business hours, the hotline at 703-237-0081, or the Doorways administrative office at 703-504-9400.

16. What should I do if I feel I am in immediate danger?

If you feel that you are in immediate danger, you should call 911 for police assistance.

17. What should I do if an Emergency Protective Order that was issued expires before I am able to have a petition for the Family Abuse Protective Order filed and reviewed? (*Emergency Protective Orders are most often issued by Magistrates and may last only 72 hours*)

If the courts are closed, you will need to come to the Magistrate’s Office located at 2020 N. 15th Street, Arlington, Virginia 22201. The office is open 24 hours a day, 7 days a week. You must appear in person to file a complaint. For further automated information about procedure and directions, call (703) 228-3962.

18. How do I contact the Magistrate’s Office for more information?

If you need further assistance, or wish to talk directly to the “Magistrate on Duty,” please call (703) 228-3961.

19. Do I need a lawyer to file a petition for a Preliminary Protective Order? (*A petition is a formal, written request asking the Court to do something*)

You do not need a lawyer to file for a preliminary protective order. The CSU intake counselor will provide assistance to help you complete the petition/necessary paperwork and will provide basic information about preparing for your court hearing. The counselor, however, cannot give you legal advice. You may want to retain an attorney to represent you at your full hearing, especially if the person from whom you want protection will have an attorney (See question 20).

20. How can I find a lawyer to help me?

Domestic Violence Project of Legal Services of Northern Virginia (LSNV) 703-532-3733 or 703-246-4500

Arlington County Bar Association Lawyer Referral Service 703-228-3390

Legal Services of Northern Virginia-Arlington Office 703-532-3733

Virginia Lawyer Referral 1-800-552-7977

21. How will I know when the Protective Order is served on the person from whom I want protection?

Call the Sheriffs' Office at 703-228-4480 between 8:00 AM and 4:30 PM.

22. Where can I get access to the Internet in Arlington?

Arlington Public Library provides free computer access to the Internet at all of its locations. Computer use is limited to 120 minutes per day, with printing available at \$.15 per page. An Arlington Public Library card is required to sign up for computer use via the in-library automated system. Library staff or volunteers can assist with getting started, accessing the Internet, and provide directions to County services. Staff cannot provide legal assistance. For library locations, directions, and hours of operation, go to www.arlingtonva.us/library.

The Walter T. McCarthy Law Library is located at the Arlington Courthouse, 1425 N. Courthouse Road, Suite 1700, Arlington Virginia 22201. The Law Library is open to the public Monday through Friday, 8:30 a.m. until 4:00 p.m. There are computers available free of charge for public use. Printing documents or information from the computers costs \$.20 cents per page. Staff is available to help patrons get started on the computer and locate certain websites. Staff cannot give legal advice or interpret any information. For more information call (703) 228-7005.

23. Where else can I get help?

- **Arlington Victim/Witness Program 703-228-4410** – located on the 5th floor of the Arlington Courthouse in the Commonwealth's Attorney's Office.
- **Doorways Court Advocate 703-237-0881**
- **Comite Hispano 703-243-3033**
- **Violence Intervention Program 703-228-1513**
- **Arlington Public Libraries** www.arlingtonva.us/library
- **The Walter T. McCarthy Law Library 703-228-7005** is located at the Arlington Courthouse, 1425 N. Courthouse Road, Suite 1700, Arlington Virginia 22201.