

# LYNNETTE COE

## CLERK OF CIRCUIT COURT PRINCE EDWARD COUNTY

Prince Edward County Courthouse  
111 South Street, 1<sup>st</sup> Floor • P.O. Box 304  
Farmville, Virginia 23901-0304  
(434) 392-5145

### Deputies

Jennifer A. Trombley  
Chief Deputy Clerk  
Melinda P. Toney  
Jessica N. Dedmond  
Tamica D. White  
Jodi B. Reynolds  
Leslie C. Kelly

### Judges

Hon. Donald C. Blessing  
Chief Judge  
  
Hon. S. Anderson Nelson  
Hon. J. William Watson, Jr.  
Hon. Robert H. Morrison

## Payment Plans for the Prince Edward Circuit Court

Effective 8/1/24

### 1<sup>st</sup> payment plan

The 1<sup>st</sup> payment plan is done in court upon sentencing. You will be required to make monthly payments in the amount of at least \$35, until the case is paid in full. *If your sole financial resource is a Social Security benefit or Supplemental Security Income, then you are not required to pay until you have another resource of income. You are required to advise the clerk if there is a change of additional resource of income. As long as your sole income remains unchanged, your account will not go to collections. Please understand that any restitution that you may have been ordered to pay is not included in this exemption of payment and is due as the court has ordered.*

### Results if you default

If you default and wish to have a 2<sup>nd</sup> payment plan, you will be required to make a down payment. If the amount owed is \$500 or less, the down payment will be 10% of the amount due; when the amount owed is more than \$500 the down payment is 5% of the amount due or at least \$50, whichever is greater and your payment will increase to at least \$50 per month. If you have an older case and the Judge has ordered you to make higher monthly payments, your monthly payment will be the same amount as previously ordered.

### Current deferred payment plans

If you are on a current deferred payment plan and you have been making payments, you will not be required to make a down payment to renew your payment plan; however, you will now be required to make a monthly payment in the amount of at least \$35.

### Results if you default after the 2<sup>nd</sup> time.

Any default after the 2<sup>nd</sup> default which requires a payment plan, can only be established by the Judge upon a petition to the court for fines and costs or request to modify existing agreement, form DC-211. You will be given a court date to appear before the Circuit Court Judge. If a new payment plan is done, the monthly payment amount may be modified.

### Results if you default on restitution accounts at any time.

If you default on a restitution account that is \$5,000 or more, you will be required to file a petition for payment agreement for fines and costs or request to modify existing agreement, form DC-211. The Judge will review this petition and determine if a hearing is required. The Commonwealth Attorney and Judge will be notified of all restitution accounts that are in default. If a new payment plan is done on a restitution account including court costs, the monthly payment amount may be modified.

***Restitution must be collected first on all cases, so if you have restitution ALL PAYMENTS will be applied to restitution first! Payments can be made online at <http://www.courts.state.va.us> – The cases appear online by their due date; you should apply your payments to the cases in the order they appear.***

Seen and agreed:

Witnessed by:

\_\_\_\_\_  
Defendant

\_\_\_\_\_  
Clerk/Deputy Clerk or  
Commonwealth Attorney/Defense Attorney