



# COMMONWEALTH of VIRGINIA

## APPOMATTOX JUVENILE AND DOMESTIC RELATIONS DISTRICT COURT

TENTH JUDICIAL DISTRICT  
297 COURT STREET 2<sup>ND</sup> FLOOR SUITE 206  
PO BOX 26  
APPOMATTOX VA 24522  
PHONE: 434-352-8225  
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HONORABLE MARVIN H DUNKUM JR  
PRESIDING JUDGE

CHERI MORGAN  
CLERK OF COURT

### Payment Agreement Policy

Effective July 1, 2024

Fines and costs are due in full on the day of court. Any defendant or respondent who is unable to pay all court costs, fines, and fees will have ninety (90) days to pay in full. If payment is received, no further action is required. If at the end of 90 days additional time to pay is needed, respondents/defendants shall be offered the opportunity to enter into a deferred payment agreement for up to six (6) months.

**Deferred Payment Agreement**- The defendant agrees to pay the full amount of fines and costs at the end of the term stated in the agreement. No installment payments are required.

#### IN ADDITION:

- Payment agreements must be made in person at the Clerk's Office.
- To cover the costs of management of the Defendant's account, any original payment agreements extended more than the initial 6 months will be assessed a **one-time fee of \$10.00**.
- **Should the Defendant require more time at the end of the 6 months period**, they may enter into a second deferred payment agreement for an additional six (6) month period. Subsequent deferred payment agreements must be made prior to the expiration of the initial six-month period.
- **If at the end of the second six-month period the defendant needs additional time to pay**, they shall put their request for any further modifications or extensions in writing to be reviewed by the Clerk of Court and Presiding Judge. The Judge will review the Defendant's financial resources and obligations and a new payment agreement will be determined.
- Any defendant who enters into a Payment Agreement shall promptly notify the court of any change of mailing address while the Payment Agreement is still active.
- This Court does not suspend your driver's license for unpaid fines and costs. If your license was suspended for unpaid fines and costs, please contact DMV immediately.
- In any case in which a defendant owes fines and costs and where such defendant's sole financial resource is a Social Security benefit or Supplemental Security Income, such defendant shall be exempt from making payments until he has another source of income and, if such defendant notifies the court that his sole financial resource is a Social Security benefit or Supplemental Security Income, the case shall not be referred to collections.

#### **IMPORTANT**

Pursuant to §19.2-354(C) of the Code of Virginia, as amended, any person upon whom a fine and/or cost has been imposed has the option to discharge all or part of the fines and/or costs by earning credits for the performance of community service work.

*Exemptions: Restitution and Guardian ad Litem fees.*

Any person desiring to enter into this program shall file the appropriate motion with the court.