



VIRGINIA APPELLATE COURTS EBRIEF SYSTEM (VACES)

Privacy Policy

The Supreme Court of Virginia and the Court of Appeals of Virginia (“SCV/CAV”) will request some information from you and automatically collect information about your use of the **Virginia Appellate Courts eBrief System** (“VACES”), as defined in the End User License Agreement (“EULA”). This Privacy Policy describes SCV/CAV’s online privacy practices, what personal information SCV/CAV may collect from you, and how that information may be used.

I. PERSONAL INFORMATION SCV/CAV COLLECTS FROM YOU

SCV/CAV collects and processes the following personal information about you:

- Information including, but not limited to, your name, address, email address and telephone number that you provide when registering for or using VACES; and
- Communications you send to us, for example, to report a problem or to submit queries, concerns or comments regarding VACES or its content.

II. USES MADE OF YOUR PERSONAL INFORMATION

SCV/CAV may use the personal information you provide to do the following:

- Enable the system to process your queries and to provide you with the services and information offered through VACES;
- Contact you to conduct user surveys; and
- Improve the delivery of information and services by SCV/CAV.

III. NON-PERSONALLY IDENTIFIABLE INFORMATION

When you use VACES, SCV/CAV automatically collects information, such as which operating system and browser you use to access the system. VACES may also collect non-personally identifiable information to identify the user for purposes such as user preferences and personalization.

SCV/CAV may use any of the information referred to in this section to do the following:

- Administer VACES and assist in diagnosing technical problems.
- Identify new and returning users of VACES.
- Estimate audience size and use patterns.
- Audit the accessing of resources and downloading of data from VACES.
- Assist in improving and updating VACES.
- Assist in improving and developing services.

IV. INFORMATION SHARING

SCV/CAV may disclose aggregate statistics about VACES users in order to describe or evaluate its services.

SCV/CAV may disclose personal information:

- If required to do so by law;
- To address a particular complaint;
- If it believes that such action is necessary to prevent fraud or any other crime; or
- To protect SCV/CAV or the rights, property or personal safety of any person

Your Internet Service Provider (ISP) may have access to your communications between your equipment and VACES. For information regarding your ISP's treatment of your information, please consult your ISP about its privacy policies.

V. EXTERNAL LINKS

VACES may contain links to external websites. SCV/CAV is not responsible for the privacy policies or the content of such sites.

VI. SECURITY

SCV/CAV places great importance on the security of all personally identifiable information associated with its users. Security measures are in place to attempt to protect against the loss, misuse, and alteration of personal information under our control. For example, the security and privacy policies are periodically reviewed and enhanced as necessary and only authorized personnel have access to personal information. Although SCV/CAV cannot guarantee that loss, misuse or alteration of information will never occur, it uses reasonable efforts to prevent it. By using VACES, you acknowledge that SCV/CAV cannot guarantee the security of your personal information.

PLEASE TAKE NOTICE THAT ALTHOUGH THE TRANSMISSION OF DATA BETWEEN VACES AND ITS SERVERS IS SECURE, SCV/CAV IS NOT RESPONSIBLE FOR THE SECURITY OF YOUR PERSONAL INTERNET CONNECTION, INCLUDING ANY WIRELESS CONNECTION.

VII. STORAGE OF YOUR INFORMATION

Information that you submit through VACES is sent to and stored on secure servers. This is necessary in order to process the information. Information submitted by you may be transferred by the Supreme Court of Virginia or the Court of Appeals of Virginia in the circumstances set out above (see Information Sharing). If VACES is accessed outside of the United States, the countries concerned may not have data protection laws similar to those in the United States.

VIII. CONTACTING US

Please submit any questions, concerns, or comments you have about this privacy policy or any requests concerning your personal data by writing to us at the address below:

VACES Privacy Policy
Supreme Court of Virginia
100 North Ninth Street
Richmond, VA 23219